

BETHEL PARK MUNICIPAL AUTHORITY
3100 Piney Fork Road
South Park, PA 15129-9001
Regular Meeting Minutes October 24, 2024
Contact Information: sdunn@bethelparkpa.gov

1. Regular Meeting

a.) Chairman Hannan called the BPMA Regular Meeting for October 24, 2024 to order at 7:00 PM at 3100 Piney Fork Road, South Park Township, PA. 15129.

2. Roll Call

a.) Secretary Beaver called the roll. Present for roll call: Messrs.: James Hannan, William Ruhl, Dave Brodnos, Daniel Cheberenchick, Bruce Beaver, Alan Stone and Tim Moury.

Also present: Mr. Joseph Gaydos, Gaydos Law PC; Mr. Dan Goodwin of Wade Trim; Mr. Scott Dunn, WWTP Supervisor; Mr. Jake Miller, Assistant Plant Supervisor; Ms. Abigail Corrigan, Bethel Park Sanitary Sewer Engineer; Ms. Kristen Denne, Bethel Park Municipal Manager; Mr. John Oakes, Bethel Park Council President, Mr. Joe Janosik, Bethel Park Council Ward 5, and Mr. Jim Jenkins, Bethel Park Council, Ward 6. Mr. Mike Janosik, attended as a guest.

3. Approval of Minutes

a.) Approval of the Minutes

i. Mr. Hannan called for a motion to approve the BPMA Regular Meeting Minutes of October 10, 2024.

ii. Mr. Stone motioned to approve.

Mr. Moury seconded. Roll call was unanimous. Motion passed 7-0.

4. Correspondence

a.) There was no correspondence.

5. WWTP and LRPS

Mr. Dunn reported on the WWTP and LRPS

a.) WWTP

i. The staff completed the oil changes and lubrications for Winter. All services for equipment inside the Plant are complete for Winter.

ii. A second alum feed pump for Winter will be added to the Plant. The goal is to run 2 pumps all Winter to bring the numbers down consistently below 2.0. They are also working on a plan to protect the system from freezing during the Winter cold temperatures. A water line will need to be moved and a no freeze outlet will be added.

iii. A fire inspection ordered by South Park Township was completed by Middle Department Inspection Agency. There are a few improvements that need to be complete and re-inspected. The AI work is complete. Mr. Dunn will call South Park Township for re-inspection. The Exit lights are working and will be re-inspected. The battery backups for lighting in the Plant are not required by code since a generator is on site at the Plant.

iv. The Marlow pumps were repacked. They are still waiting on the parts which have been reordered.

v. The work on the Moyno pumps is complete and the pumps are up and running.

vi. All brackets for the repair are installed on the trickling filters. Next week the staff will pressure wash the arms, re-level the arms and completely set them up. The staff will also set the shoes on the bottom and see

how the trickling filters run.

vii. Mr. Dunn has no update on the Homeland Security side.

viii. The Emergency Response Plan has been updated and reworked to include recommendations from the committee. Mr. Dunn is working on setting up tours with all Emergency responders, fire departments, and EMS.

ix. Mr. Dunn is working with the South Park Township Fire Chief who works at Allegheny County 911 to set up the gate code access to certain properties through 911 during an emergency.

b.) LRPS

i. The wash down line to the hydrant under the driveway in the parking lot at LRPS is broken. Mr. Dunn will contact Rhino Plumbing who does good work at reasonable prices to do the repair work.

c.) Representative Summer Lee Grant

i. Mr. Dunn received correspondence from Representative Lee's office advising that that the second budget approval needs to be passed next. Mr. Janosik added that the legislature adopted a continuing resolution regarding the grant. Further legislative action is required on the grant before the grant is finalized.

d.) Comments and discussion

i. Mr. Moury asked about the pilot program for the alum and consideration of alternatives to alum. He stated that if the second pump for alum were to be the pilot, the information would need to be tracked. Mr. Dunn replied that it would be the pilot and the alum feed tracked. Mr. Dunn discussed the alum feed and how it works. He also explained the sampling process and frequency. Mr. Moury added that the tracking of the alum feed amount needs to be corresponded with the flow levels at the Plant. This tracking information will be sent to the Plant.

ii. Mr. Moury asked Mr. Goodwin to share with the Board the sludge study reports done for the Headworks Project (HWP). Mr. Goodwin will share the information. Mr. Goodwin also explained how the full system design for the HWP for phosphorus removal may be used at the Plant to meet phosphorous requirements.

iii. Mr. Moury asked Mr. Miller about the increase in the solids' percentages over previous years. Mr. Miller responded that it depends on the press and rate of feed.

iv. Mr. Moury asked about additional security at the Plant. Mr. Moury added that going forward additional security upgrades need to be considered for the Plant. The Board discussed security measures. Ms. Denne stated that the Municipality has a system which can be added onto. The Board will consider security options.

6. Municipal Engineering Reports- South Park/ Bethel Park

a.) Mr. Beaver reported on South Park's projects

i. South Park is working on putting bids together for 2025 projects.

ii. The SHACOG truck, flusher and camera are on site in the Township.

iii. Dye tests continue.

iv. South Park is waiting for information on the lateral ordinance.

b.) Ms. Corrigan reported on Bethel Park's projects

i. Ms. Corrigan will attend the Bethel Park Council Committee Meeting on Monday, October 28, 2024, to discuss the lateral and repair ordinance. The lateral and repair ordinance is modeled closely after what Upper St. Clair requires with some differences.

ii. Ms. Corrigan is working with staff to educate them on the lateral ordinance so that if Bethel Park Council approves the ordinance everyone is prepared.

iii. 2024 projects are wrapping up soon.

iv. Ms. Corrigan is watching videos with cctv data and lining data so that when the budget passes, the Engineering Department will move forward to put 2025 projects out to bid. A significant amount of 2025 projects are for consent order compliance.

v. Ms. Corrigan sent out the Request for Quote (RFQ) Mr. Moury prepared for the October 10, 2024 BPMA

Meeting regarding the application process for Engineering firms interested in the peer review. She has had responses. Ms. Corrigan will report on the submissions at the November 14, 2024 Board Meeting for the Board to discuss.

c.) St. Thomas Moore Manor

i. Mr. Dunn said St. Thomas Moore Manor is expanding their parking lot. There is a sewer line running through the parking lot. They asked to attend a BPMA Board Meeting to request permission to pave over the top of the line. Mr. Dunn does not feel that this would be a problem providing that the manholes are raised up and there is access to the line.

ii. Mr. Dunn asked Mr. Gaydos to prepare a right of way agreement.

iii. Mr. Gaydos asked if the Board would want a right of way agreement or an easement.

iv. The Board discussed the St. Thomas Moore Manor request.

v. Mr. Gaydos will prepare the necessary documents.

vi. Mr. Hannan called for a motion to approve the paving over of a portion of the St. Thomas Moore parking lot with an agreement to include maintenance and raising the sewer manholes.

Mr. Moury motioned to approve. Mr. Ruhl seconded. Roll call was unanimous. Motion passed 7-0.

9. Professional Engineering Services Report

Mr. Goodwin reported on Wade Trim's projects.

a.) WWTP

i. Mr. Goodwin reported that they are waiting on the Board's decision on how to proceed.

b.) Regulatory

i. Waste Management staff met with BPMA representatives at the Plant to discuss what will be required of them at the landfill and the BPMA's concerns and plans regarding PFAS limits.

ii. During the meeting the BPMA gave them a timeframe based on conversations with the DEP, discussed the NPDES Permit and tentative implementation dates.

iii. Waste Management provided the name of the lab they use for PFAS testing. The BPMA will use the same lab for baseline sampling at the WWTP.

iv. The Board discussed PFAS sampling, the expense of sampling and PFA disposal.

c.) Planning Module

i. Mr. Goodwin reported that some information for the Black and Gold Playground Planning Module in South Park has been received. Wade Trim did consistency analysis and is waiting on additional information before presenting the planning module to the Board for consideration. Mr. Goodwin does not anticipate any problems with 4 EDU's or flow.

ii. Mr. Moury asked if his request to look into sewer taps for clarification has been done. Mr. Dunn replied that he contacted Ms. Karen Fosbaugh, South Park Township Manager, and they are working to develop a plan for the sewer tap process.

iii. Mr. Goodwin advised the Board about a planning module he just received for a subdivision of 8.7 acres on Karen Drive. The plan is to subdivide the property. Mr. Goodwin will update the Board when he receives additional information on the planning module.

d.) Local Share Account Grant

i. Mr. Goodwin reported that he is working through the process for this state funded grant. The online application is due November 30, 2024. The maximum grant is \$1 million with no matching fund requirement.

ii. The project Wade Trim proposes is lining from the Haunted House in South Park Past the Circle to McConkey Drive which is approximately 7,200 feet of pipe.

iii. Mr. Goodwin is contacting local community representatives for letters of support for the project. Mr. Goodwin will also contact the Allegheny Parks Department for a letter of support.

iv. Mr. Goodwin advised the Board that the grant work will require a Resolution by the Board.

e.) Repair Work

i. Mr. Dunn reported that the bank repairs and stabilization on Stewart Road is nearly finished. The only work to be finished is to slurry in the concrete. The Clubhouse wall which collapsed is complete and paved. The Motorcycle Shop is complete except for the fence which will be installed today.

ii. The Board discussed the repair work.

10. Requisitions

Mr. Goodwin presented the following October 2024 Requisitions to the Board:

i. General Fund A: The payees are: Board members, Gaydos Law, PC and secretarial services.

The October 2024 General Fund Requisition A TOTAL is \$2,899.00

Motion: Mr. Ruhl motioned to approve. Mr. Beaver seconded. Roll call was unanimous. Motion passed 7-0.

ii. General Fund B The payees are: Wade Trim.

The October 2024 General Fund Requisition B TOTAL is \$6,536.79

Mr. Stone motioned to approve. Mr. Beaver seconded. Motion passed 6-1 with Mr. Moury voting no because he requests a more detailed description of the expenses.

b.) Mr. Goodwin presented Construction Fund Requisition #45 for October 2024 Series 2020 B \$29,570,000.00 Account # 486348

i. Mr. Goodwin presented Bond Fund Requisition #45.

The Payees are Wade Trim; US Asset Management, LLC; BizzNess and Pump Man.

ii. Mr. Hannan called for a motion to approve Requisition #45.

Mr. Stone motioned to approve. Mr. Cheberenchick seconded.

iii. Before the vote, the Board discussed issues with the payees. After the discussion, the Board decided to amend the requisition.

iv. Mr. Hannan called for a motion to amend the motion to approve Bond Fund Requisition #45. Mr. Ruhl motioned to approve the amended Requisition less 2 payees. Mr. Beaver seconded. Roll call was 6-1 with Mr. Moury voting no. Motion carried.

The amended payees are

Wade Trim

2021 WWTP Grit & Headworks Improve. Project- \$ 430.00
Bid Phase Svcs. Billing 08/31/2024– 09/27/2024 MBP 203701H/
Invoice 5007227

US ASSET Management, LLC Quarterly Management Fee 3rd Quarter \$ 8,468.13
Dated 10-10-2024

TOTAL \$ 88,898.13

- v. Mr. Hannan directed Mr. Gaydos to review the removed payees and provide a summary report.
 - vi. Mr. Stone advised the Board that on August 21, 2024 Mr. Goodwin sent the WWTP Reduced Scope Options which includes a list of all the pre-purchased parts. Mr. Stone stated that all pre-purchased equipment needs to be cancelled immediately to stop the orders.
- The Board discussed the options for equipment, cancellation fees and potential negotiations.

11. Solicitor's Report

- i. Mr. Gaydos had nothing additional to report.

12. 2025 Budget

- i. Mr. Hannan distributed copies of the 2024 budget to review for discussion and vote on the 2025 budget at the November 14, 2024 Board Meeting.

13. Correspondence

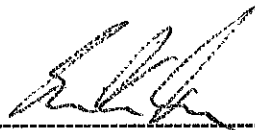
- i. Mr. Hannan read Mr. Stone's correspondence of his retirement from public service at the end of his term in December 2024. Mr. Stone stated that it was an honor to serve on the Board.
- ii. Mr. Hannan thanked Mr. Stone for his service on The Board and for accepting the Chairmanship when Mr. Boyle passed away. Mr. Oaks also thanked Mr. Stone on behalf of the Bethel Park Council.

14. Board Meeting Changes

- i. Mr. Hannan advised the Board that he suggests moving to 1 meeting in 2025. There will be a workshop meeting for discussion and a second meeting will be for voting

15. Adjournment

- i. With no further business to conduct, Mr. Ruhl motioned to adjourn. Voice vote was unanimous. Meeting adjourned at 8:09 PM.



Date

Bruce Beaver, Secretary